

# 229,Sec 21-A, Gandhi Nagar,  
Distt. Fatehgarh Sahib  
Mandi Gobindgarh-147301  
E-mail - lovika\_lovika@yahoo.com  
Mob - ( P ) 99159-70233 ( H ) 99882-85533

## MRS. BALJEET KAUR

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**DOB** 18-09-1983

**Father's name:** S. Pritam Singh Khattrra

**Languages** English, Hindi, Punjabi.

**Career Objective** Always want to give best performance

To work with a professional organization. Where responsibilities are matched with authorities and rewards. To build team work & motivation in members to attain the goals of the organization.

### Professional Experience

#### Present

**2008-14 GPC College Alour(Khanna)(P.B)**

*Subject taught : C, C++, Java, COSM, DBMS, Fundamentals, Operating System, HTML.*

As a Computer Lecturer

- Efficiently worked to produce good results.
- Helps students in Extra-curricular Activities in Youth Festivals.
- Member of Fine Arts Committee, Gidha Committee & Reception Committee .
- Managed Tour, Trips and National Level Camp.
- Still working in GPC College as an Ad- hoc Lecturer in Computer Sci..

### Education

- **B.A.** (2004) (60%) Subjects: Economics, History, Literature Punjabi, English. (Punjabi Uni. Patiala)
- **MCA (2010)** (76%) Sub : Advance Java, Computer Graphics, VB. Net, Linux & Project, C#, . (PTU)
- **PGDCA** .(2005) (78%). Subjects : C, Html. Computer Network, DBMS, MIS & Project.
- **M.A** (Punjabi) (2008) (55%)(Punjabi Uni. Patiala)

- **M. Phill.** (2009) ( 59 %) Sub: Research Methodology, Advanced Computer techniques, Advanced Networks, Dissertation on Internet Threats in Today's Life (Computer Network Security).

**Software Development**

- Designed and developed Project of Product Auto Order Management System in VB and Access during MCA 6<sup>th</sup> sem.
- Designed and developed web site of Indian Tourism during my PG Diploma.

**Strengths**

- ◆ Strong Analytical Skills.
- ◆ Hardworking & systematic in work.
- ◆ Flexible in nature and taking up the new responsibilities.

**Interests**

Teaching, computers, reading, driving, shopping & Internet surfing.

**Research Work & Camps**

1. Attended National conference organized on the topic of "New Horizon of Service Sector: Challenges and Opportunities" in GPC (2010-11).
2. Attended National workshop on 'Faculty Development: A Quality Initiative' with the Association of Indian College Principals' in GPC ( )
3. Attended Regional workshop on 'Towards Effective Communication: Through Classroom Management.' in GPC ( )
4. Attended One day National symposium on 'Role of Ethics in Professional Excellence' in GPC ( )
5. Attended three NSS Camps in GPC college (Alour) from 2009-12
6. Publication of Paper titled "Contribution of IT IN Women Empowerment" on page 9 in the book entitled "New Horizon of Service Sector: Challenges and Opportunities" ISBN 978-81-921593-7-9
7. Attended National level Youth Camp at Kanyakumari (2009-10)

**Declaration**

The curriculum vitae will speak volume of my efficiency experience if I am selected for the post as per vacancy. I may assure you, that I will prove an asset for your esteemed organization.

Dated : .....

Place :  
Mandi Gobindgarh



Mrs. Baljeet Kaur.