

IQAC MEETING - 26-07-2016

A meeting of IQAC of regular faculty was held in Principal's office. Dr. Meena Seth Pajri presided over the meeting. Following issues were discussed in the meeting.

Agenda: "To Plan for Session 2016-17": →

- 1) Principal informed the staff about 5% increment in B.A (applicable w.e.f. 1 April 2016) and 3% Annual increment w.e.f. July 2016.
2. Next year increment will be based on result of students' updation of qualification, knowledge and membership, sincerity towards profession (that also includes number of leaves availed except in unavoidable circumstances).
3. To construct college road so that student may not feel inconvenience to reach college.
4. Logo of college and P.U will be engraved on red marbles which will be affixed on the main entrance gate.
5. College administrative area will be interlocked with glass cum aluminium & it will be fully A/C.
6. Prof. Gaurav will keep record of parking. Parking committee will visit from time to time for systematic arrangement of vehicles.
7. College will organise 3 conferences. one conference is:
 - * NAAE sponsored, entitled "Innovation in Higher Education" ^{Scheduled on 27-28 Dec}
 - * Second one sponsored from College Development Council, Chd entitled "Gender equality & women empowerment" ^{the scheduled 4 March 2017}
 - * Third one ICSSR sponsored for English and Punjabi dept entitled "Feminism ⁱⁿ wilderness" in month of December.

8. There will be exhibition of books in the college on 16 August 2016.
9. To give scholarship to sports achievers, amount of Rs 2,50,000 will be given out of Amalgamated fund of college. It will be given to weightlifter, Athlete, Boxing and Best Physique.
10. To organize Zonal Youth festival of P.U at end of September a meeting will be held on 5th August at KLS D College Indhiand. Prof. Sushma Miglani (organizing secretary), Prof. Gopal Krishan (Deputy organizing secretary) will attend the meeting along with Principal. There is pre-meeting is planning for session 2016-17 what to do.
11. Permanent sound system will be installed in the Auditorium. Dr. Nirmal Jaiswal, Director Youth Welfare Deptt will provide the specification about music system. Sh. Sanjay Sharda will look after the arrangement of sound system.
12. Proper lighting and Projectors of high resolution will be installed in the Auditorium.
13. College ^{To} will set up Research Lab to provide research facility to teachers and students.
14. MOU will be signed with IGNOU to provide ^{various} courses to students with varied choice, to develop vocational skill.
15. College ^{To} is planning to start B.A - B.Ed 4 years integrated course from 2017-18 as approval from university is still pending.

16) College To start 10+1 Arts and Commerce, affiliated with Punjab School Education Board (PSEB) to give quality education to the rural students

17. At several requests given by Commerce students, College is going to apply for M.Com this year. Prof. Vandee, Prof. Ruchika will prepare tentative budget to prove viability of this course. They will also give list of tentative students who are interested to join this course. B.Com/BBA-II year

18. College has planned to set up functional lab for PG and UG Arts students, B.Com-I students to improve communication skills.

19. College has planned to start life long learning courses to improve the vocational and academic skill which are relevant to students in their real practical life.

18 Formation & Re-structuring of various Academics, Curricular, evaluation Committee

19 To organize exhibition of books in college premises Prof. Manje, Librarian will contact various publishers and make arrangement for exhibition

20. To give various scholarship NRI, sports, Merit base to the students.

21) To organize Zonal Youth Festival Zone-A udhampur of P.U. which are scheduled at the end of September

NEXT meeting will be scheduled on 30th July 2014.
Following agenda's will be discussed in the meeting.

- 1) Utilization of syllabus and to Regular student's record.
- 2) To organize extension lectures of departments.
- 3) To organize Books Exhibition.
- 4) Van Mahantsav
- 5) Alumnus Meeting
- 6) Enrollment for NCC



IQAC MEETING

DATE 30th JULY 2016

VENUE PRINCIPAL OFFICE

A meeting of IQAC was held in Principal office. Dr. Meenu Seth Pajri presided over the meeting. Following decisions were taken in the meeting.

1. Class Incharges of B.Com and BBA classes will give names of class representatives (one male and one female) upto 30th July 2016. Rest other streams i.e. BA, MA, PGDCA and BCA classes incharge will give ~~the~~ names of CR upto 10th August.

2. Class Incharges of B.Com/BBA will give first list of struck off students upto 1st August 2016. Struck off list will be displayed without any fine, time of reinstatement will be 6th August. After that a fine of Rs 500 will be charged from students.

whereas A & B sections BA/BCA - 1st year - Give name upto 16 Aug 2016, without fine

C & D Sections of BA-I ^{names} MA/PGDCA - will give upto 31st Aug

Class Incharges will telephonically confirm from students and will write down comments.

Struck off students will report to Principal within 5 days, relaxation of delay will depend on discretion of Principal.

3. Students can give their names for Greendee champion to Prof. Rajesh and Prof. Ruchika Jain upto 15th August, afterwards Rs 50/- late fee will be charged. Interview will be conducted in the month of September. Prof. Rajesh will display the notice by first week of August.

4. Names for NSS enrollment will be taken upto 15 Aug. Students will be shortlisted upto 5th September, afterwards no claim of student for NSS will be entertained.

Prof. mandeep will display notice by 20th August.

5. Student of BA stream can change their subject upto 17 August with a fee of Rs 200 as processing fee.

6. Students of B.Com / BBA can change faculty to BA / BCO upto 30th July only/-

7. Van Mahotsav will be celebrated on 30th July 2016. Prof. Rajesh, Prof. mandeep, Prof. Rupinder will select area and make arrangement with Alumni for plantation drive. However Lions Club Supreme will observe plantation drive on 13 August.

8. Alumni meeting will be held on 30th July.

9. Students can give their names for NCC enrollment upto 6th August. Dr. Tejinder will display notice regarding NCC enrollment.

10. Saelbharna Divas will be celebrated before 20th September.

with the lecture of traffic awareness by District Traffic police. Prof. mandeep Singh will make arrangements.

11. There will be book exhibition at GPC library. Prof. Manjeet will make arrangement and invite book sellers / publishers for the same.

12. Literacy Day and Hindi Divas will be celebrated on 14th September. Prof. Sushma Miglani will display notice regarding the same.

13. International peace day will be celebrated on 14th September. Prof. Bharat Bhushan will display notice for the same and rally of students will be conducted to relevant issues after 2nd Half.

14. Establishment day cum Talent day will be celebrated on 29th September 2016.

15. Meeting of Youth Festival will be held on 5th August 2016 at KLSB. Prof. Sushma Miglani (organising secretary) and Prof. Gopal Krishan (Deputy organising secretary) will attend meeting with Principal at KLSB.

We are planning to organise same in our college during last week of September.

IQAC Meeting

Date : 20th August 2016
Venue :- Principal's office



Agenda: Youth Festival Preparation

PROCEEDINGS

A meeting was held at Gobindgarh Public College, Alour, Khanna in the office of the Principal on 20th August 2016 at 11:00am regarding the conduct of Panjab University Zonal Youth and Heritage Festival of Ludhiana Zone-A. Dr. Nirmal Jaura, Director, Youth Welfare Department, Panjab University presided over the meeting. The principals and the contingent incharges of the colleges under Zone A were present during the meeting. Principal Dr. Neena Seth Pajni welcomed all the participants in the meeting. The proceedings are as follows:

1. Schedule of the Youth & Heritage Festival of Zone A was discussed and approved as attached.
2. Last date for submission of entry forms is 10th September, 2016, CD accompanied by hard Copy of both entry forms and summary sheet. College Flag and advertisement for Souvenir should also be handed over along with entry forms. The required fee as under shall also be submitted on the said date:-
 - Entry fee @ Rs. 7.50 per student for total student strength.
 - Contribution fee of Rs. 12000 (if the strength of the college up to 500) and Rs. 15000 (if the strength of the college is above 500).
 - Lunch Coupons (@ Rs. 90 per student and accompanists to be collected on the day of submission of the entries.
3. Change of entries to be communicated latest by 16th September 2016 i.e. Friday. Draw of Lots' will also be held on same day in the office of the Principal.
4. The host college will prepare the file of four days events in the form of photographs (DVD) and each college will collect the same at the payment of Rs.500 per copy. Also the certificates will be handed over on the same day.

DETAILED SCHEDULE OF PANJAB UNIVERSITY ZONAL YOUTH AND HERITAGE FESTIVAL LUDHIANA. ZONE-A

DATE	VENUE: AUDITORIUM		VENUE: PIMT Open Stage		VENUE: GPC CORRIDOR		VENUE: GPS SEMINAR HALL	
	ITEMS	TIME	ITEMS	TIME	ITEMS	TIME	ITEMS	TIME
28/09/2016	Group Shabad/ Bhajan Group Singing Indian	9:00 AM	Ladies Traditional Songs Vaar	9:00 AM	Rangoli Guddiyan Patole Making	9:00 AM	Poem Writing Short Story Writing Essay Writing	9:00 AM
	Classical Music Vocal LIGHT MUSIC a) Geet/ Gazal b) Folk Song		Kali Kavishri		Pranda Making Chhikkoo Making Naala Making Tokri Making			
29/09/2016	Announcement of Topic of Installation	9:00 AM			Mitti De Khidaune Khiddo Making Peerhi Making Rassa Valtna Eennu Making	12:30 PM		
	One Act Play Historionics Mimicry	9:00 AM	Instrumental Music Percussion Non Percussion	9:00 AM	On the Spot Painting Photography Collage Making Clay Modelling	9:00 AM	QUIZ: Preliminary	9:00 AM
30/09/2016	Announcement of Topic of Elocution	9:00 AM			Cartooning Still Life Drawing Installation Poster Making	12:30 PM		
	Bhangra Group Dance General Classical Dance	9:00 AM	QUIZ: Final				Debate Elocution Poem Recitation Muhavarechaar Vaantailap	9:00 AM
01/10/2016					Embroidery, Phulkari and Bagh Dasuti or Cross Stitch Pakhi Designing Knitting Crochet Work Mehandi Designing & Application			
	Gidha Group Folk Dance Group Folk Orchestra	9:00 AM	Folk Instruments Heritage Quiz Final	9:00 AM			Heritage Quiz Preliminary	9:00 AM

Prof. Sushma Miglani
Organizing Secretary

(Dr. Neena Seth Pajni)
Principal

Department Of Youth Welfare

Panjab University Chandigarh

The following decisions were taken during the meeting of the Principals/Conveners and Organizing Secretaries of the Panjab University Zonal Youth & Heritage Festivals 2015, held on Sept 04, 2015 in the Department of Youth Welfare, Panjab University Chandigarh.

1. The Principal/Convener of the Youth Festival will maintain and keep the complete record along with judgment sheets signed by judges at least for three years. A compiled copy of the results will also be sent to the Director Youth Welfare, Panjab University Chandigarh.
2. Only teacher in charges and students will set the stage/sound etc. within the prescribed time. No outsiders will be allowed on stage for this purpose. The Organizing Secretary will check the ID's i.e. Registration Card/Pupin Card or Identity card issued by the Principal of respective colleges.
3. After the presentation of item, the introduction of only student artists/teachers will be given by stage manager of host College at the base introduction the students will not be allowed to speak/action.
4. The consumption of the liquor, Eve teasing, Influencing the adjudicators, Indecent behavior is strictly prohibited. Those violating this clause shall be liable to disciplinary action which may be to the extent of debarring the concerned team/student/accompanists/official from participation at the Panjab university festivals in future.
5. During the prize distribution ceremony, only student participants along with concerned teachers/Principal will receive the prizes. It is observed that sometime award winning teams lose their grace and create hooligan on the stage out of over joy, which creates embarrassing situation, so it is requested that kindly advise your students to show grace and accept the awards with humbleness. Otherwise such actions will be treated as indiscipline.
6. The record of certificate serial no's/names should be maintained along with festival record. No certificate will be issue to the professional accompanists. The student accompanists will be awarded (certificate and mementos). However the nature of performance will be mentioned on their certificates.
7. The convener of Zonal Youth Festival will be responsible for recommending teams along with entry forms immediately after completion of the Zonal Youth Festival for the 57th Panjab University Zonal Youth & Heritage Festivals 2015.
8. To make conformity in the competition it was decided, that:
 - a. In Pakhi-Design, the readymade frames regular size will be provided by the host college and only cotton threads will be allowed. However the completed articles will be considered for the judgment.
 - b. In Mehandi-Designing and allocation, any religious mark will not be allowed and application of mehandi must be up to elbow level.
 - c. In installation, the theme will be announced at 10.00 am on the same day of competition.
 - d. --- Dasuti/Cross stictch will be provided by the host college to the participants.

9. Scores will be counted for panjab university zonal trophy (zonal level) and panjanb university vice chancellor's trophy (inter zonal level) of the youth and heritage festival items as follows:

Group items: - First 7 Second 5, Third 3 and in the **individual items:** - First 5 Second 3, Third 1.



No score will be given to individual commendations from group items. Debate will be considered an individual item. If any team participant /accompanists declared disqualified/debarred due to indiscipline/ Judges breaking rules the concerned college will not be eligible for overall trophy.

10. Judges may themselves declare the result on the stage and tell the strong & weak points to the participants (stage group items). If – allows.
11. Host institutions are requested not to serve the refreshment to the judges during the presentation of the items and all the functions should start exactly at the given time. No guest item will be allowed during the competition of an event.
12. Individual positions from group items of Mime, Traditional Songs, will not be declared.



IGAC MEETING 1st Feb 2017

A staff meeting was held in staff room on 1st Feb 2017. Dr. Neena Seth Principal of College, presided over the meeting and following decisions were taken in the meeting.

1. Teachers are advised to motivate students to visit library and they can access books and online magazines through resource centre (3 computers are setup specially for students)

2. Placement and Vocational Career guidance cell was renamed as Placement cum Training Centre. Training for IAS, NDS, CDS, UGC, Bank, Tally Account Package can be provided through this Centre.

3. To become more student centric and to involve them into college activities, Four Houses were formed. All students of various streams will be divided into four houses as per their wish.

Four Houses (GB- Shri Guru Gobind Singh), SB- Saheed Bhagat Singh, MT- Mother Teresa, SV- Swami Vivekananda House, will find out potentials amongst the students to enroll for competitive exams.

* To encourage and motivate students into various inter college competition, in house competitions.

* Students of respective Houses can perform their talent, activities every Saturday after 12.30 PM.

4. Athletic meet will be scheduled on 21st Feb 2017.

There will be competition among the houses, Houses will make effort to participate maximum students in various events.

1st, 2nd, 3rd, 4th position will be declared for 5 houses.

one student-one point will be added to house. Suggestions were asked from teachers to decide evaluation criteria for judgement of four position of fore-said houses. Prof. Baljeet will help to frame this format through computers. Student score will be forwarded by four group Incharge to claim positions.

6 To bring innovative reform in internal examination, Principal decided to conduct MST of all semester classes on every Saturday. As Panjab university follows 5 days working pattern and most of every college students absent on Saturday, so this examination reform will increase the attendance of students and effective teaching days, which was earlier used for conducting exam, can now be utilised for teachings.

Exam (MST) will start from 25th Feb (Saturday), next on 4th March & so on - - -.

7. Industrial and Press Visit will be scheduled in last week of Feb. It will be scheduled on 25th Feb, Saturday after exam.

8. Prof. Jatinder and Prof. Shasta Singh will look after the work of Alumni. College has allowed Alumni

to open bank account. Two persons from College and two from Alumni members will look after the account.

9. It was decided that no convocation will be held this year.

10. Placement Cell will organize placement for II year students on 9th Feb 2017 (Thursday). HDFC will select students for the post of Insurance advisor and package of 1.80 P.A + incentive will be given to selected students.

* EVERY DAY COMPANY will interview BBA-III students and package of 2.80 L will be given to shortlisted students.

11. Teachers will prepare their respective sections for college magazine 'Virtuous'. Rough draft will be sent on 28th Feb. It must be completed upto 25th Feb. 4 Pages will be for Youth Festival, 4 pages will be for NCC, 20 Pages for English section, 18 Pages for Commerce and Management section, for Hindi section, for Punjabi section.

12. AQAR will be submitted in second week of March. All teachers will prepare their respective sections upto 28th Feb. All records and files will be kept in IQAC Room, which will be open access to teachers for record keeping and meeting.

13. Result for Ist, 3rd, 5th Sem of all classes will be maintained in new way. No of distinctions

no. of first divisions, (no. of boys, no. of girls). Mr. Harbansat will download result and teacher will fill the spread information in newly designed format framed by Prof. N.P. Singh. 1st, 2nd, 3rd position holders with photographs will be given by class incharges.

14. Annual Day Distribution will be scheduled on Tentative date 13th April in GPS Hall, further be used for farewell parties.

15. College has applied for taking centre for IGNOU, ~~but~~ IGNOU will shortly open their courses in college premises as IGNOU centre. Prof. Rupinder Singh coordinate will take care of all the formalities.

Next meeting will be scheduled on 18th Feb 2017.

Agenda for next meeting :-

* Preparation of College Magazine :-

IQAC Meeting - 18 Feb 2017.

Venue: Principal's office.

The meeting of college magazine editors was held in office of Principal on 18 Feb, 2017. College Principal Dr. Neeraj Seth Pajni presided over the meeting.

Agenda:- Preparation of college magazine 2016-17.

During the meeting various duties were assigned to teachers as follows:

1) Prof. Gopal Banshaw will prepare list of events during Session 2016-17.

2) Prof. Sushma Miglani will prepare list of academic achievements, Prof. Rupinder Singh will prepare list of sports achievements, Dr. Tejinder Singh will prepare list of NCC activities.

Prof. Jatinder Kaur will prepare list of alumni contributors to GPC

Prof. NP Singh will prepare list of research activities for the magazine and submit these to Prof. Tejinder Singh.

3) Prof. Baljeet Kaur will arrange all the photographs for magazine. Ms. Shweta Kumar will prepare the list of trust members with photographs for the magazine.

4) Each house master will collect the passport size photographs of their respective house captain and his/her own and submitted to Prof. Tejinder Singh.

5) Coloured pages were allotted to various magazines as

Inter School Competition	-	4
Youth Festival	-	8
College Houses	-	4
Seminars	-	2
NCC	-	1
NSS	-	2
Athletic Meet	-	2
AISHE		3

Following members were present in the meeting :-

1. Prof. Sushma Neglani
2. Prof. Gopal Kishan
3. Prof. Rupinder Singh
4. Prof. Arindee Kumar
5. Prof. Bharat Bhatnagar
6. Prof. Bangera Rupinder
7. Prof. Mandeep Singh.



Dr. Meenu Seth Pappi
Principal
Grobindergh Public College
Atour (Punjab)

A meeting of IQAC Committee was held on 14th Feb 2017 in Principal office. Dr. Meena Seth Pagni presided over the meeting. Following decisions were taken in the meeting.

1. Teachers were advised to prepare their respective sections with facts and figures verified from office. Hard copy will be verified and by Principal and after their approval it will be forwarded to IQAC coordinator, Deputy Coordinator for uploading.
2. Innovative and Best practices were discussed, new Innovative Internal Examination reform was suggested by Principal and Prof. Bhupinder Shahi will schedule MST datesheet accordingly. According to new reform Every MST will be held on Saturday. As Punjab university follows 5 days ^{working} pattern and every college student absent on Saturday, so this examination reform will increase the attendance of students and effective teaching days which was earlier used for conducting MST, now can be utilized for teaching.
3. Prof. Rajesh (BBA dept) to make arrangement for Industrial visit and Prof. Bharat Bhushan was assigned to arrange for Press visit.
4. Prof. Rupinder were assigned duty to prepare duty chart for sports meet scheduled on 21st Feb 2017. Prof. Rupinder along with Prof. Ramaraj will prepare the items (events), trails, and of those events will be before Athletic meet and some events which will be scheduled on Athletic DAY. Dr. Parminder Singh, Director sports P.U Chandigarh will be for Athletic meet.
5. As per Best practice to reimbursement of Conscience fee upto 500 Rs. per year per regular faculty. List of

regular faculty was extended for newly appointed ^{regular} teachers also.

6. Teachers were advised to cover 70% of syllabus before MST. Teachers were advised not to take frequent leave except medical so that teachers can cover their syllabus and revision well in time.

7. Placement & Training Centre will make effort to provide skill based training to students, preparation of Competitive Exam (Bank P.O, UGC (NET)) as per Industry need

* So to increase employability of students College has decided to sign MOU with TCS - Patiala coordinate Mr. Mohit Jindal for IELTS, Spoken English and Tally ERP 9.0 Module Accounts Package.

* Secondly College has send proposal for IIT Bengaluru for BCA, PWDCA students and faculty for Computer programming programme.

Under this programme as per conversation with coordinate IIT Bengaluru Mr. [Name], This course is free of cost students and faculty can offline access to videos, programme details, study material but they will take exam online. After passing of exam IIT Bengaluru will give them certification on student and faculty postal.

So College has to take First name, Second name, class, Role no, e-mail ID, Father's Name, ph.no. & IIT will open student, faculty postal under which they can access their material.

* Another proposal of Tally Account Package came from Tally Educational Pvt. Ltd Chandigarh. Mr. Gaurav Kishor, Assistant Regional Manager gave proposal in following way.

Digital certificate
No per day charge for 2 days to train the trainee (Faculty) programme at college campus

Annual fee for Training and Assessment Centre is 18000 + Service tax.

Training Commercial for Trainee's assessment centre

Course name	Course fee	Hours	TEPL deliverables
1. Tally ERP 9. Simplified	1350	60	Books + Assessment + Certificate
2. Tally ERP 9. Vols 1-3	2429	90	"
3. Tally ERP 9. Vols 1-5 Comprehensions	3737	160	"

⑧ Principal with a view to motivate research aptitude of faculty members, decided to reimburse the conference / workshop fee of Rs 500 from college staff fund. This facility is available to permanent faculty.

Dr. Meenu Sethi
Principal
Grobindgarh Public College
Aloos (Khamra)



A meeting of regular faculty was held in Principal's office. Dr. Meera Seth Puri principal of college presided over the meeting and following decisions were taken in the meeting :-

1. MOU with Training Consultant TCS Patiala, coordinated by Mr. Mohit Jindal was signed. Under this moa following details were discussed with faculty members.

a) IELTS - 3 month course 5000/-

but full fee is one go = 12000/- Course fee.
will cover books, material, test
6.5 Band assured.

Student requirement = 30

b) Spoken English - Course fee 2500/-

It is Communicative English Programme to increase communication skills of students. vocabulary, pronunciation, spoken, etc sentence formation, speech.
Student Required = 30

c) Tally Account Package ERP 9.

Course fee = 4000 / Full course
duration = 120 hrs.
weekly = 3 days class of 2 hours
minimum student required = 40-50

Four Houses were assigned duty to take name of interested students. Prof. Gopal Keshan convenor placement and Vocational Training Centre will make arrangement for enrollment of interested students. During examination, he will collect data regarding interested students.

Dr. Meenu Sethi Jain
Principal
Gobindgarh Public College
Ataura (Kharwa)



Following members were present in the meeting.

1. Prof. Bhupinder Shahi
2. Prof. Sushma Miglani
3. Prof. Gopal Krishan
4. Prof. Rupinder Singh
5. Prof. Maundeel Pal
6. Prof. Maundeel Pal Singh
7. Prof. Gaurav Verma
8. Prof. Rajesh Kumar
9. Prof. Ruchika Jain
10. Prof. Mandeeep Singh
11. Prof. Mamta

Gobindgarh Public College ,Alour Khanna

Proceeding of Meeting Dated:-14 March 2017

Agenda of Meeting: -

- 1) To discuss changes in the meeting of college color
- 2) To bring changes in Annual Prize Holders

A meeting of Academic council was held in Principal Office. Dr. Neena Seth Pajni Presided over the meeting and following decisions were taken in the meeting.

Regarding College Color

- 1) College color is most prestigious award for student for overall academic and co-curricular activities. Every year it is given to one boy and one girl. Students of IInd and III year classes having good academic record, and active participation in co-curricular activities can apply for college color, so that student should have maximum time to claim for college color. Students of PG class having at least minimum two years stay in college (to check overall performance), can also apply for college color. Student whosoever is selected for college color can not apply again in next year.
- 2) A student can be considered for college color if he/she is having ~~comptt~~ ^{Hon's} in Honours subject but pass in all general subjects.
- 3) It was passed in the meeting that any student who has participated in Intra college activities (Inside the campus) will be given weightage as per new criteria.

New criteria for Intra college (Inside campus)

Ist position	5 Marks
2 nd Position	3Marks
3 rd position	2 Marks
Participation	1Marks

Old Criteria for Intra college (Inside campus)

Ist position	3 Marks
2 nd Position	2Marks
3 rd position	1Marks
Participation	Nil

- New criteria is set to motivate encourage more students for active participation
- 4) In NSS/NCC/Youth Leadership Camp, student will be given 5 Marks for enrollment and in addition if student will participate and win any position extra marks will be added for participation and for position holder of any event. Any event organized outside the college will be considered for Inter College Activities and weightage will be given accordingly

New criteria for Intra College Activities (Inside campus)

1st position	5 Marks
2 nd position	3 Marks
3 rd Position	2 Marks
Participation	1 Marks

- 5) Student of IInd year class will submit last year result (Both semester) and student of final year class will submit last two year (All the four semesters) for calculating average percentage. Students must have passed in all the general subjects as well as Hon's class.
- 6) Student will submit attendance of all the subjects undersigned by respective subject teacher.

Copy for New criteria for college color is enclosed with the proceeding.



Gobindgarh Public College, Alour (Khanna)

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Regarding college color

- 1) College color is most prestigious award for student for overall academic and co-curricular activities. Every year it is given to one boy and one girl. Student of IInd and III year classes having good academic record, and active participation in co-curricular activities can apply for the college color so that student's two years discipline and behaviour track record can be checked. It was decided with all consent that all Activities during the current year will be taken for college color and same will be mentioned in the college color proforma. Students of PG class having at least two years stay in the college, can apply for the college color. Student whosoever will be selected for college color can not apply again in next year.
- 2) A student should have passed in all general as well as Hon's subjects in MST as well as university examination. This criteria was decided after a case of Anju Famraha, student of B.com-III year, who has compartment in Hons exam.
- 3) It was passed in the meeting that any student who has participated in intra college activities (inside the campus) will be given weight age as per new criteria.

New criteria for Intra College Activities (Inside campus)

Ist position	5 Marks
2 nd position	3 Marks
3 rd Position	2 Marks
Participation	1 Marks

Old criteria for Intra College Activities (Inside campus)

Ist position	3 Marks
2 nd position	2 Marks
3 rd Position	1 Marks
Participation	Nil

New criteria is set to motivate and encourage more students for active participation.

- 4) In NSS/NCC/Youth leadership camp, student will be given 5Marks for enrollment and in addition if student either participate or win any position extra marks will be added for participation. Any event organized outside the college will be considered for inter college activities and weightage will be given accordingly

Criteria for Inter college (outside campus)

1st position	10Marks
2 nd Position	8Marks
3 rd position	6Marks
Participation	4 Marks

- 5) Student of IInd year class will submit last year result (Both the semester) and Student of IIIrd year class will submit last two years (All the four semesters) for calculating average percentage. Students must have passed in the all General Subjects except hon's class.
- 6) Student will submit attendance of all the subjects undersigned by respective subject teacher.

Copy for New criteria for college color is enclosed with the proceeding



Handwritten signature in blue ink, appearing to be "N.S."

GOBINDGARH PUBLIC COLLEGE
ALOUR (KHANNA)

NOTICE

18th April, 2017

This is for the information of all that as per decision taken in the College Academic Council Meeting – (keeping in view the annual prize distribution function being held in even semester) the annual (academic) prize will be given as under-

- 1.) For 2nd year & final year classes, the prizes will be given on the basis of even semester (University results).
- 2.) In case of 1st year classes (BA, BCOM, BBA, BCA, MA, PGDCA) the prizes will be given on the basis of odd semester. If the University results (odd semester) not declared then the prizes will be given on the basis of MST (House Exam.) results.
- 3.) The minimum criterion for the subject topper should be first division (above 60%) in the given subject in University examination only.



(Dr. Neena Seth Pajni)

Principal



Staff Meeting :- 22nd April 2017

Venue : Principal's office

Agenda:

- a) College prospectus
- b) College Magazine
- c) Admission Committee Academic Session 2017-18
- d) Permission for orientation and Refresher course.

The minutes of the meeting are as follows:

- 1) Prof. Mandeep Singh, Prof. Mamta, Prof. Jatinder Kaur are going to attend orientation course to be held at Punjabi University Patiala and Panjab University Chandigarh.
2. Prof. Gaurav Verma will attend refresher course at Punjabi University Patiala, and Prof. B. Rupinder Kaur and Prof. Sunil Dutt will attend refresher course at Guru Nanak Dev University, Amritsar.
3. English deptt to prepare draft of admission schedule before going to attend their respective courses. The registration for MA English and MA Punjabi to be made by 15th June 2017.
The teachers going to attend refresher and orientation courses will deposit their PPT's, reports and certificate in IBAC.
4. The first draft of Magazine to be finalized by 25th April 2017 and Prof. Gopal Varshan will submit. The soft copy of annual report to Prof. NPSingh.

by 25th April 2017. Prof. Bharat Bhushan should submit the all academic, sports and cultural photos to Prof. NP Singh for college magazine by 25th April 2017.

5* The draft of college prospectus to be prepared by 20th May 2017 by Dr. Tejinder Singh, Prof. Jatinder Kaur, Prof. Varinder Kumar and Prof. NP Singh.

- Admission to start w.e.f 5th July 2017.
- Teaching will commence w.e.f from 12th July 2017.
- Havan to be held on 19th July 2017.
- Prof. Varinder, Prof. Rakesh, Prof. NP Singh, Head of English and Punjabi deptt to submit their workload to Principal for advertising Ad-hoc posts by 29th April 2017.
- All teachers should submit the requirement of books to librarian by 25th June 2017.
- Prof. Varinder, Prof. Jatinder, Prof. Sunil Dutt, Prof. Rupinder Kaur will edit the prospectus.
- Prof. Tejinder and Prof. Bharat Bhushan will look after the setting of magazine.
- Prof. NP Singh and ~~Prof. NP Singh~~^{Prof. NP Singh} will look after the overall view (outlook) of prospectus.
- Prof. Gaurav Singh and Prof. Gursharan Kaur will prepare the result of all classes with Bar diagrams in college prospectus.
- Ms. Shiv, office suptd to ensure that prospectus and

magazine should be ready by 15th May 2017.

- Prof. Gopal Bhusan will prepare Training and placement cell phone pamphlets by 26th April 2017.
- Prof. Bharat Bhusan and Prof. Manita to deposit 5 Hard copies of annual report in IQAC room by 25th April 2017.
- Conveyance charges from Mandi Gobindgah Bus stand to GPC is Rs 250 per student.
- Following committees were constituted for admission/compairing to various classes in academic session 2017-18.

M.A.(English)	Prof.Sunil Dutt (Convenor) Prof. Jatinder Kaur
M.A (Punjabi)	Prof. Bhupinder Shahi (Convenor) Prof. Surinder Singh
Arts Committee B.A-I	Prof. Sushma Miglani (Convenor) Dr. Gopal Krishan (Convenor) Prof. Bharat Bhushan Prof. Narinder Pal
Arts Committee B.A-II	Prof. Rupinder Singh(Convenor) Prof. Bangera Rupinder Kaur
Arts Committee B.A-III	Prof. Tajinder Singh (Convenor)
Commerce Committee B.Com-I	Prof. Varinder Kumar(Convenor) Prof. Ruchika Jain
Commerce Committee B.Com-II & III	Prof. Ruchika Jain (Convenor)
BCA & PGDCA Committee	Prof. Narinder Pal Singh (Convenor)
BBA Committee	Prof. Rajesh Kumar (Convenor)

- Certificate verification of 1st Year and new entrants by all conveners and Mr. Shiv Kumar.



Principal

Dr. Neena Seth Pajni



Meeting IQAC and Academic Cell

20th may 2017, venue: Principal Office

A meeting of Internal Quality Assurance Cell and Academic council was held on 20th May 2017 at Principal office. Following members were present in the meeting and following decisions were taken in the meeting:-

1.Prof. Sushma Miglani <i>Su</i>	7.Prof.Ruchika Jain <i>Ruchika</i>
2 Prof. Gopal Krishan <i>Gp</i>	8.Prof.Bharat Bhushan
3 Prof.Varinder kumar <i>Pure</i>	9.Prof. Rupinder Bangera
4.Prof. Rajesh Kumar <i>Rajesh Kumar</i>	10.Prof. Tejinder singh <i>Tejinder</i>
5.Prof.Gaurav verma	11.Prof.Sunil Dutt
6.Prof. Narinder Pal Singh <i>NP</i>	

1.Meeting called to order by chairman IQAC & Academic council

2.Minutes of previous meeting held on 22th April 2017 were read out and confirmed by all the members.

Agenda

1. To discuss Academic calendar 2017-2018
2. To frame new scholarships to invite talent and enrollment.
3. To decide non-formal curriculum enrichment courses

1. College Academic calendar 2017-2018 was discussed. List of activities, days to be observed, no of events were scheduled.

2. To approve various scholarships for the year 2017-2018:-

To invite talent and to increase the enrollment in the college, following changes are proposed by the committee,(to be forwarded to the governing body for the final approval)

For admission to first year under-graduate classes, eligible student scoring 90% or more marks in 10+2, will be given 90% concession in their college fee of Ist semester.

For the II nd, IIIrd . IVth , Vth semester , if a student score university position according to merit in the previous semester, then scholarship in the form of fee concession will be given as follows:-

Student scoring 1st to Vth position at university- 80% concession in college fee of next semester only.

Student scoring VIth to Xth position at university- 70% concession in college fee of next semester

For BCA stream

To increase enrollment scholarships approved in previous session was again proposed for approval:

10+2 student scoring 60% marks in aggregate will be given concession of 2500/- and those scoring more than 70% marks in aggregate will be given concession of 3500/- in yearly college fee of BCA Ist year only(But concession will be given at end of the term)

For BBA stream

To increase enrollment scholarships in the form of fee concession) is proposed as per previous practice:-

10+2 student with commerce background scoring more than 75% marks in aggregate will be given concession of 3000/- in yearly college fee of BBA Ist year only (But concession will be given at end of the term)

For PGDCA & M.A Classes

To increase enrollment in these courses, it is proposed to give concession of 15% of college fee to old student of the college in first semester, in addition extra 5% will be given to those will deposit full first installment of fee by 10th July 2017. Further concessions will be given according to University Positions.

Single Girl Child Scholarship

2 seats are reserved for single girl child category in all streams as per university rules. Principal and management as passed in managing committee meeting of

march 2017 that College will give 5000/- to per single girl child per annum (max two girls) will be given scholarship on the criteria of financially weak student on the recommendation of faculty. Student will fill Performa at the time of admission.

Environment Friendly scholarship

Student who commute by bi-cycle (on submission of proof at the time of admission) – their tuition fee will be waived

NCC Scholarships

1500/- scholarship will be given to every NCC student and T.A will be given to all for attending NIC camp.

Sports Scholarship

In order to promote sports, college is giving concessions to students who won several prizes/ Medals at International/ National / state/ District level.

These are proposed on the basis of previous practice:-

- **Extra-ordinary National level/ Inter University/ Inter National Level:-**
 - Only university charges will be taken from students
- **University level(Inter college level):-**
- First/ second/ Third positions:- 80% fee concession will be given.
- **State level/ National positions/ National Participation:-**
 - 80% fee concessions
- **State participation/ Sports wing students/state Participation:-**
 - 60% fee concession
- **New comer(District level, expected to win at University Level**
) 40% fee concession will be given

Curriculum enrichment courses

College has decided to start non-formal courses. To improve employability of students, following courses are approved to be incorporated in the timetable and made it mandatory for all to attend:-

Course Name	Class
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English speaking	B.A Ist year
Tally Account Package	B.Com/BBA-Vth sem (on every Saturday)
IIT Mumbai Bridge computer course	BCA-Vth semester
Computer Fundamental	B.A Ist, IIIrd, Vth sem students
Mooc courses	For faculty will attend Mooc courses as per their own interst.

Non-Formal Mode

A. Certificate Courses (45 Days)	B. Curriculum Enrichment Online Courses	C. Training/Competitive Exams Preparation
Computer Fundamental & Office Automation.	For UG Creative Writing (Wesleyan University)	IELTS, NET Coaching, Bank Exam
Communication Skills	English Composition I (Duke University)	On Line Courses Learn English: Advanced Academic Speaking and listening (University of California)
Computerized Financial Accounting	Improve your English Communications Skills (Georgia Institute of Technology)	English for Research Publication Purposes (Moscow Institute of Physics & Technology)
Yoga	Business English communication skills (University of Washington)	Interviewing Resume Writing In English (University of Maryland, College Park)
Music(v)	Learn English Intermediate Grammar (University of California Irvin)	Become a Journalist: Report the News (Michigan State University)
Photography	Business English for Non-Native speakers (Hongkong University of Sc. & Technology)	Understanding IELTS (British Council)
	For P.G Workshop on Poetry (University of Pennsylvania)	
	Teaching for success: The classroom & the World(British Council)	
	Teaching for success: Practices for English Language Teaching (British Council)	
	Exploring Play (University of Sheffield)	
	How to read a Novel (University of Edinburgh)	

These Courses can be opted with other regular courses.

Alumni Meet

Prof Ruchika jain (convenor) Alumni meet, will prepare budget for upcoming Alumni meet on 30th July 2017. Joint Account of Alumni Association will be opened of Prof. Ruchika and Principal .

- There will be re-election of office bearer and executive members. There will be 20 executive members. Only life members of Society can contest elections for the same. Life membership fee is 1000/-.
- Wall of fame will be maintained for alumnus who set their name either in business or society.
- Kavi darbar will be organized during Alumni meet. Every poet can recite two or three poems.

Criteria for invitation to various Poet was decided:-

- * A Decorated person who has received sahitya Academy, Punjabi Sahitya Academy, Bhartya Award
- * Text book writers who has edited/authord books/ articles.
- * High level of Academicians
- * Associate Professors/ Professors


Principal

Dr. Neena Seth Pajni

Gobindgarh Public College Alour (Khamma)



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Principal

Dr. Neena Seth Pajni

Gobindgarh Public College Alour (Khanna)



GOBINDGARH PUBLIC COLLEGE ACADEMIC CALENDER 2017-18

* Sale of Prospectus starts from ^{3rd} week of May, 2017

JUNE, 2017

Environment Day	5 June
Yoga Camp	12 June-20 June
Celebration of International yoga day	21 June
Submission of AQAR to NAAC	Last week of June

JULY, 2017

Admission starts from	10 July, 2017 to 22 th July, 2017
Late Admission with the permission of Principal with late fee of Rs.560/- per student	24 th July, 2017 to 31 st July, 2017
Late Admission with the permission of Vice-Chancellor with late fee of Rs. 2040/- per student	1 st August, 2017 to 14 th August, 2017
World Population Day	11 th July, 2017
Time table to be displayed on all notice Board	1 st week of July
Orientation of Teachers with Principal	1 st week of July
Inauguration of Session	2 nd week of July 2017
Unitization of syllabus to be Submitted by all Teachers/Subject	2 nd week of July
Classes start from	11 th July for Ongoing classes 18 th July for New Classes
Last date of admission & Inter faculty migration from B.Com/BBA/BCA to B.A & Change of Subject	27 th July
Alumni Meet of students	30 th 29th July
Sports trial and interviews for sports scholarships	Last week of July

AUGUST, 2017

Teej Celebration	5 th August
IQAC meeting proposal by Teachers to Conduct Extension lectures in respective subjects	1 st week of August
Van Mahantsav/Tree plantation week	1 st week of August
Orientation of students with Principal	1 st week of August
Enrollment for NCC	1 st week of August
Form submission for optional subject change of B.A-I (Semester system) students	Before 14 th August
Independence Day	14 th August
Nomination for House Captain/ Gender Champion/Student Editors of College Magazine	2 nd week of August
NRI Scholarship(Means cum Merit) Notice display	3 rd week of August
Enrollment for NSS	19 August 2017
Investiture ceremony of student council/Sadbavna Divas/ Declaration of House Captain/Student Editors	21 st August
Coaching for skill development courses Personality development/Tally/IELTS/ICDL/Music/ Photography/IIT Mumbai	21 st August onwards



Talent hunt	4 th week of August
Extension lectures in various subject	On working Saturdays Only
Interface of Aspirant(Gender champion) with Principal	Last week of August
Sports Scholarship to sports achievers	Last week of August
The struck off list of the students of B.Com/BBA/BCA to be displayed	31 st August

*After the declaration of House Captain , House activities will be carried on 2nd and 4th Saturdays in IInd half only.

SEPTEMBER, 2017

Group Discussion/Presentation/Quiz/Management Games	2 nd and 16 th September
Teacher's day celebration by the Trust	5 th September
International Literacy Day Celebration (Lecture & Literary items competition)	9 th September
The struck off list of students of B.A-I (Section A & B), B.A-II (All Section), B.A-III (All Section) & PGDCA, M.A (English & Punjabi) to be displayed	9 th September
Distribution of Assignments to all classes	9 th september
Hindi Divas Celebration	3 rd Saturday
International Peace Day (Rally by Media Club)	3 rd Saturday
Submission of Question Paper/ Announcement of topic of assignments	20 th September
NSS day Celebration (visit to old age/Kusht Ashram) – House Activity.	23 rd September
Student Return submitted by Office	25 th September
The struck off list of students of B.A-I (Section C & D),	20 th September .
Establishment Day	29 th September
National Blood Donation Day (Blood Donation Camp)	29 th September
Submission of Assignments of all odd semesters	29 th September
IQAC Meeting	29 th September
Autumn Break	30 th sept-9 th October

*Teacher will Check assignments during autumn break and send award list by email to supdt. By 6th October, 2017 Friday.

OCTOBER, 2017

Communal Harmony Day (One day Educational Trip)	9 th October
House test for all semester classes	10 th -22 th October
Academic Achievers/ NRI Scholarship (Interview) / NCC scholarship Interview	10 th October onwards during MST's
Industrial Visit	Last day of Mid Semester Test
House Exam results (along with list of absentees) discussion with Principal	30 th -31 st October
Submission date of Examination forms of 1 st , 3 rd & 5 th Semester Classes	Second week of October
Extension lecture	28 th October
List of all the students who could not clear the House test would be displayed	30 th October

NOVEMBER, 2017

Result card dispatch of students	3 rd and 4 th November 2017
National Integration Day (Traffic Awareness Day)	19 th November
Special Test	20-21 st November
Internal Assessment for 1 st , 3 rd & 5 th Semester Classes	20 th November
No Dues of the semesters	20 th November onwards
Cultural/sports inter college competition	Dates given by P.U
Last date of submission of article for "The Virtuous"	30-November
Student detain list	30 th November 2017

DECEMBER, 2017

National Conference/Seminar	During Exam days in December
World Aids Day (Movie/lecture on STD's)	1 st December
2 nd term University examination of Semester	2 nd December to 21 st December
World Human Rights Day (Panel Discussion on Current Issue)	9 th December
Admission campaigning	Throughout December & up to first 2 week of January
NSS/ Inter school competition	During winter Break
Winter Break	28-12-16 to 07-01-18

JANUARY, 2018

2 nd Installment of Fee	8 th January onwards
National Youth Day (Lecture) – House Activity	12 th January
Lohri celebration – House Activity	13 th January
Republic Day Celebration (Rangoli, Poster collage competition) – House Activity	25 th January
Mahatma Gandhi Martyr Day (Lecture) – House Activity	30 th January

FEBRUARY, 2018

Staff Meeting before sports day	
Sports day	3 rd week of February
Extension lectures (1st half) – House Activity	2 nd and 4 th Saturday

MARCH, 2018

International Women Day (Lecture & felicitations)	8 th March
Assignment submission of even semesters	10 th March
Invitation for college color Application	10 th March
Submission date of Examination forms of 2 nd , 4 th & 6 th Semester Classes	10 th March
House test for 2 nd , 4 th & 6 th Semester classes	10 th – 21 st March
Performance Appraisal of Gender Champion	Last week of March
convocation	Last week of March

APRIL, 2018

IQAC and Academic Council Meeting regarding College prospectus	1 st week of April
World Health Day (Health Check-up camp)	7 th April
List of students who could not clear MST to be displayed	By 10 th April
Annual Prize distribution function	3 rd week of April
Meeting for planning of Academic calendar of college	30-April
Workload submission by respective Incharge of the subject	30-April
Farewell Parties (2 nd year & 3 rd year classes)	Last week of April
Remedial Classes/Special test for semester classes	Last week of April
No dues for semester classes	Last week of April
Approval of AQAR in academic council of College	20 th April

MAY, 2018

Submission date of Examination forms of 2 nd , 4 th & 6 th Semester Classes	First week of May
2 nd , 4 th & 6 th Semester University examinations	4 th May onwards
IQAC and Academic Council Meeting	Last Week of May
Approval of AQAR in Managing Committee Meeting of College	Last Week of May

JUNE, 2018

Environment day	5 th June
Advertisement of faculty position & Admission notice in Newspaper	1 st week of June
Free one week Yoga training camp	12 to 20 June
International Yoga Day	21 st June
Submission of AQAR to NAAC	Last week of June

**Summer Vacation from 2nd June to 8th July, 2018.*

27/5

